

ACCREDITATION STANDARDS LIST for IMT and Institutional Leader Development			
<u>Administrative data</u>			
Organization being accredited	Name:		
	Location/address:		
Accrediting agency	Name:		
Accreditor:	Name:	Phone:	DSN:
	e-mail address:	Comm: ()- - , ext	
	Address:		
Recommendation:	Candidate <input type="checkbox"/> Provisional <input type="checkbox"/> Fully Accredited <input type="checkbox"/> Other _____		

(Attached additional comments should be keyed to item numbers.)

Bar of Excellence – Candidate for Accreditation					
ITEM NO.	Standard	N/A N/O	Go	No Go	Ppnt Rqmt
1T	Students can perform to the standards prescribed in the lessons.				
2T	Instructors train students to the prescribed standards.				
3P	Instructors meet qualifications and have evidence of proponent technical certification requirements				
4T	Conducts training in compliance with safety and environmental considerations identified in lesson plans, and installation training areas.				
5T	Institution conducts training which is effective and efficient				

Bar of Excellence – Provisional Accreditation

(Must meet all of the above plus the following)

ITEM NO.	Standard	N/A N/O	Go	No Go	Ppnt Rqmt
6T	Complies with established instructor-to- student ratios when presenting lessons.				
7T	Tasks are current and approved.				X
8T	Conducts training in accordance with the mandatory training sequence.				
9T	Tests are valid and reliable.				X
10T	Institution follows test control procedures.				
11T	Institution provided instructor required equipment, TADSS, ammunition, pyrotechnics, training materials, consumable supplies (spare parts, lubricants, student handouts, etc.) and references.				

Bar of Excellence – Full Accreditation

(Must meet all of the above plus 24 of the following standards)

[Institutions that meet more than 30 of the following standards will be designated
Institutions (Centers, Schools, Battalions) of Excellence]

ITEM NO.	Standard	N/A N/O	Go	No Go	Ppnt Rqmt
12P	Staff and faculty training meets the needs of the institution.				
13T	Curriculum is COE compliant				X
14T	Evaluates and tracks instructor/cadre performance.				
15T	Institution provides students the opportunity to demonstrate their leadership, skills, and knowledge in a performance-oriented environment.				
16T	Instructors have and use the required course documentation				
17T	Instructor uses required training resources as prescribed.				
18T	Uses Ranges and training areas as prescribed.				
19T	Performs student academic counseling.				
20T	Instructors/cadre serve as mentors, counselors, and role models.				
21P	The school/ institution is adequately staffed IAW approved TDA.				
22 I	Classrooms/shop areas/ learning facilities are adequate to promote learning and meet learning objectives.				
23 I	Education/Training organization has a viable transportation program				
24 I	Billets are adequate, clean, and maintained IAW references.				
25T	Institution administers criterion-referenced performance or performance-based tests per guidance.				
26T	Complies with ATRRS data entry requirements.				
27T	Distributes materials required for course preparation to incoming students in a timely manner.				
28T	Institution conducts courses within minimum and maximum class size limitations				
29T	Conducts on-site risk assessments and takes action as appropriate.				
30T	Conducts after action reviews as required by the course material.				

31T	Provides remedial training.				
32T	Conducts physical fitness training.				
33T	Enrolled students meet course prerequisites.				
34T	Institution processes students released from courses IAW references.				
35T	Institution has a policy for retraining students.				
36T	Maintains student attendance records.				
37T	Student records contain required documentation.				
38T	Processes students IAW references who fail to maintain body composition standards.				
39T	Prepares and distributes evaluation reports as appropriate.				
40P	School/institution has written policies for Equal Employment Opportunity and Sexual Harassment				
41 I	Education/training organization provides for the health, welfare, and quality of life of soldiers				
42T	Institution has quality assurance and quality control functions in place to identify education/training program deficiencies and coordinate modifications.				
43T	Institution conducts internal and external evaluations.				
44T	Does not use copyright and intellectual materials in education/training unless appropriate written releases have been obtained and are on file.				
45T	Has corrected previously identified accreditation, evaluation, and QAO shortcomings.				
46T	Students demonstrate working knowledge of COE and OPFOR doctrine				
47T	Institution ensures all soldiers/officers meet mandatory graduation requirements (IMT only).				